

CAPITAL AREA UNITED WAY

POLICY: Whistle Blowers Policy

Purpose:

The Capital Area United Way is committed to maintaining the highest level of integrity in our **auditing and accounting practices**. To do so, CAUW has created an anonymous and confidential method for employees to submit information concerning questionable **accounting or auditing practices** to its Audit or Finance Committee. Supplying this information will not lead to retribution or discriminatory treatment regarding your employment status.

Procedural Steps:

If you have any concerns regarding questionable **auditing or accounting practices** or information on any **fraudulent or other inappropriate activity** that could affect the accuracy of CAUW's financial reporting, please contact either individual listed below or complete this form and send it to either address:

Tim Mossner
Chair, Audit Committee
Emergent BioDefense Operations
3500 N. Martin Luther King Jr. Blvd.
Lansing, MI 48906
(517) 327-1580

Jamie Rabe
Chair, Finance Committee
Andrews, Hooper & Pavlik
4295 Okemos Rd., #200
Okemos, MI 48864
(517) 285-2571

Please explain the situation and circumstances below:

(If needed, please continue on the back of this form, or attach a separate sheet of paper)

Name and Department (optional)

Date