



Capital Area United Way
Clinton | Eaton | Ingham

Committee: Audit
Date Adopted:
Last Reviewed: September 2018

POLICY: Whistle Blowers Policy

Purpose:

The Capital Area United Way is committed to maintaining the highest level of integrity in our **auditing and accounting practices**. To do so, CAUW has created an anonymous and confidential method for employees to submit information concerning questionable **accounting or auditing practices** to its Audit or Finance Committee. Supplying this information will not lead to retribution or discriminatory treatment regarding your employment status.

Procedural Steps:

If you have any concerns regarding questionable **auditing or accounting practices** or information on any **fraudulent or other inappropriate activity** that could affect the accuracy of CAUW’s financial reporting, please contact either individual listed below or complete this form and send it to either address:

Erik Decker
Chair, Audit Committee
Greater Lansing Convention & Visitors Bureau
Vice President, Finance & Administration
500 E. Michigan Ave., Suite 180
Lansing, MI 48912
(517) 377-1403

Jamie Rabe
Chair, Finance Committee
Andrews, Hooper & Pavlik
4295 Okemos Rd., #200
Okemos, MI 48864
(517) 285-2571

Please explain the situation and circumstances below:

(If needed, please continue on the back of this form, or attach a separate sheet of paper)

Name and Department (optional)

Date